

## Horse Arrival / Departure / Location

The **Horse Arrival/Departure/Location** screen is used to enter new horse arrivals, depart existing horses, accept returning horses and relocate horses on a farm/ranch.

equineGenie Horse - Arrivals/Departures/Location

Arrivals / Departures / Location

**Horse Arrival**

Date

Select Horse

New Horse Relocate Horse

Return Horse Depart Horse

Horse Location

Reason For Return

Reason For Departure

Arrival / Departure Pictures

Identify Picture

Picture Type: ☐ Arrival ☐ Departure

Horse Picture(s) Locate View Clear

Another picture

View Horse Status / Location

View All Horses' Location

Enter

Popup And Red Flag  
equineGenie Notes

If a horse is new to your business, select the **Horse Arrival** button. Selection of the button displays the **Horse Identification** screen. Enter the arriving horse's identification information and its ownership on the **Horse Ownership** screen if the arriving horse is not owned by the business. You return to the **Arrival/Departure/Location** screen from the identification or ownership screens by selecting the appropriate return button. Selection of the return button will redisplay the **Arrival/Departure/Location** screen.

equineGenie Horse - Arrivals/Departures/Return/Change Location

Arrive/Depart/Return/Change location

**Horse Arrival**

2/14/2013

Shah Bey

**New Horse** Relocate Horse

Return Horse Depart Horse

Stall 34

Reason For Return

Reason For Departure

Arrival / Departure Pictures

Shah Bey Arrive

Picture Type: ☒ Arrival ☐ Departure

Horse Picture(s) Locate View Clear

Another picture

View Horse Status / Location

View All Horses' Location

Enter

Popup And Red Flag  
equineGenie Notes

Entering the **Arrival Date** will display the **Arriving Horse** entered on the **Horse Identification** screen, highlight the **New Horse** button and display the **Horse's Location**, previously entered on the **Horse Identification** screen. **Arrival Pictures** can be stored and recalled. There is no limit to the number of pictures. However, only four will be displayed on a report.

## Horse Arrival / Departure / Location

equineGenie Horse - Arrivals/Departures/Return/Change Location

Arrive/Depart/Return/Change location

Horse Arrival

3/4/2013

Shah Bey

New Horse Relocate Horse

Return Horse Depart Horse

Stall 36 w/Paddock

Reason For Return

Reason For Departure

Arrival / Departure Pictures

Identify Picture

Picture Type: ☐ Arrival ☐ Departure

Horse Picture(s) Locate View Clear

Another picture

View Horse Status / Location

Arrivals / Departures Comments

Enter

Popup And Red Flag

equineGenie Notes

View All Horses' Location

A horse can be relocated on the farm/ranch by entering the **Relocation Date**, selecting the **Horse to be Relocated**, selecting the **Relocate Horse** button and entering or selecting the horse's **New Location**.

**NOTE:** If you herd vaccinate or deworm it is important to keep a horse's location current.

equineGenie Horse - Arrivals/Departures/Return/Change Location

Arrive/Depart/Return/Change location

Horse Arrival

3/8/2013

Shah Bey

New Horse Relocate Horse

Return Horse Depart Horse

Stall 34

Reason For Return

sold

Arrival / Departure Pictures

Depart Shah Bey

Picture Type: ☐ Arrival ☒ Departure

Horse Picture(s) Locate View Clear

Another picture

View Horse Status / Location

Arrivals / Departures Comments

Warning: When the Depart Horse button is selected, a message will appear to make sure the departing horse's records are up to date.

Please make sure all the information (ex: vaccinations, deworming, medications, etc.) have been entered into the system before Departing a horse. Once a horse has been Departed they will not show up in the Horse selection lists.

View All Horses' Location

A horse can be departed from the farm/ranch by entering the **Departure Date**, selecting the **Horse to be Departed**, selecting the **Depart Horse** button and entering the horse's **Reason for Departing**. **Departure Pictures** can be stored and recalled of the departing horse. There is no limit to the number of pictures. However, only four will be displayed on a report.

**Note:** When a horse departs it is not removed from the system. The horse is made inactive.

## Horse Arrival / Departure / Location

equineGenie Horse - Arrivals/Departures/Return/Change Location

**Arrive/Depart/Return/Change location**

**Horse Arrival**

3/18/2013

Shah Bey

☐ New Horse ☐ Relocate Horse

☒ Return Horse ☐ Depart Horse

Stall 34

Sale Fell Through

Reason For Departure

**Arrival / Departure Pictures**

Return Shah Bey

Picture Type: ☒ Arrival ☐ Departure

Horse Picture(s)

[Another picture](#)

**Arrivals / Departures Comments**

Enter

Popup And Red Flag  
equineGenie  
Notes

A horse can be returned to the farm/ranch by entering the **Return Date**, selecting the **Returning Horse**, selecting the **Return Horse** button, entering the **Location** to where the horse is returned, and entering the **Reason the Horse Returned**. **Return (Arrive) Pictures** can be stored and recalled of a returning horse. There is no limit to the number of pictures. However, only four will be displayed on a report.

**Note:** When a horse is departed, it is not removed from the system, it is flagged as inactive, but present. A returned horse is made active again and all of its settings and records as of the day it departed are reinstated and can be accessed.